



**SELECT BOARD MEETING
Tremont Town Office
Harvey Kelley Meeting Room
5:00 p.m. ~ Monday, June 3, 2024**

MINUTES

1. CALL TO ORDER

Select board Chair Jamie Thurlow called the meeting to order at 5:00p.m.

2. ROLL CALL:

In attendance were Select Board Chair Jamie Thurlow, Select Board member Kevin Buck, Select Board Vice Chair McKenzie Jewett, Town Manager Jesse Dunbar, Town Clerk Sarah Abbott, Comp Plan Task Force member Jayne Ashworth, Sustainability Committee member Sarah White, American Legion Post 69 Southwest Harbor member Frank Stanley, and members of the public.

A. Excused Absences (if any)

A motion was made by Mr. Buck and seconded by Ms. Jewett to excuse Select Board members Eric Eaton and Howdy Goodwin from the meeting. The motion passed unanimously.

3. ADOPTION OF AGENDA

The agenda was adopted by unanimous consent.

4. APPROVAL OF MINUTES:

A. May 20, 2024

A motion was made by Ms. Jewett and seconded by Mr. Buck to approve the minutes of May 20, 2024, as amended. The motion passed unanimously.

5. APPROVAL OF WARRANTS

A motion was made by Mr. Buck and seconded by Ms. Jewett to approve FY24 Warrants; #112 for \$12,876.10; and #113 for \$80,277.47. The motion passed unanimously.

6. REGULAR BUSINESS:

A. Pacific Hall. Request of the American Legion for discussion on their potential use of Pacific Hall.

A motion was made by Mr. Buck and seconded by Ms. Jewett to authorize the Town Manager to draft a 3-year lease of Pacific Hall to the American Legion Post 69 of Southwest Harbor for \$1. The motion passed unanimously.

B. Administrative Official Appointments. Request of the Town Manager for appointment of and/or confirmation of his appointment of various public officials.

A motion was made by Ms. Jewett and seconded by Mr. Buck to appoint Jesse Dunbar as Town Manager, Tax Collector, Treasurer, General Assistance Administrator and Road

Commissioner, and to confirm his appointment of the following Town Officials. The motion passed unanimously.

Sarah Abbott

Town Clerk
Deputy Treasurer
Deputy General Assistance Administrator
Registrar of Voters

Janice Sprague

Deputy Clerk
Deputy Tax Collector

Beatrice Grinnell

Deputy Clerk
Deputy Tax Collector

Tyler Damon

Harbormaster

John Larson

Code Enforcement Officer
Plumbing Inspector

Katie Higgins

Deputy Code Enforcement Officer
Plumbing Inspector
911 Addressing Officer
Health Officer

Matthew Caldwell, CMA

Assessor

Heath Higgins

Animal Control Officer

Keith Higgins

Emergency Management Director

C. Salary Ranges. *Request of the Town Manager for passage of an Order setting salary ranges for municipal employees and officials.*

A motion was made by Mr. Buck and seconded by Ms. Jewett to adopt and sign the Order setting salary ranges for municipal employees and officials for FY25. The motion passed unanimously.

D. Cemetery Lot Sales. *Sale of cemetery lots 76, 77, 78, and 79 in the Head of Harbor Cemetery.*

A motion was made by Ms. Jewett and seconded by Mr. Buck to authorize the Town Manager to sell Lots 76, 77, 78, and 79 in the Head of Harbor Cemetery to Eleanor Stanley. The motion passed unanimously.

E. Cemetery Lot Sales. *Sale of cemetery lots 72, 73, 74, and 75 in the Head of Harbor Cemetery.*

A motion was made by Mr. Buck and seconded by Ms. Jewett to authorize the Town Manager to sell Lots 72, 73, 74, and 75 in Head of Harbor Cemetery to Glendon Stanley Jr. The motion passed unanimously.

7. TOWN MANAGER'S REPORT

Town Manager Jesse Dunbar gave a verbal report of the town employees' activities since the last meeting.

8. SUGGESTIONS FOR NEXT MEETING: *No action will be taken, other than to place the requested item on the next agenda.*

9. NEXT MEETING DATE: *Possible adoption of a motion to confirm the date of the next regular meeting for Monday, June 17, 2024 at 5:00 p.m. in the Town Office.*

A motion was made by Ms. Jewett and seconded by Mr. Buck to confirm the date of the next meeting for Monday, June 17, 2024, at 5:00p.m. at the Town Office. The motion passed unanimously.

10. ADJOURNMENT

A motion was made by Mr. Thurlow and seconded by Ms. Jewett to adjourn the meeting at 5:24p.m. The motion passed unanimously.

Respectfully submitted,

Sarah Abbott
Town Clerk

Tremont Selectboard

Jamie Thurlow, Chair

McKenzie Jewett, Vice Chair

Eric Eaton

Howard Goodwin

Kevin Buck